

Unpaid Meals Policy 2022-2023

It is the policy of Alabama School of Fine Arts Child Nutrition Program that all school lunches must be paid for in advance or at the time of purchase. However, no student will be denied a meal regardless of their balance.

When possible, CNP staff will remind students to bring money for their meal account when the balance is below \$10 or in the negative.

Students will be allowed to charge a meal regardless of their current balance. When possible, students with a negative balance will not be allowed to purchase snacks, beverages, or additional food, but if additional food items are taken, the items will be charged to the students account if they cannot be taken away.

When possible, when a student has no funds available on their account for additional purchases – the CNP member will let the student know they need to pay cash for the item.

It is the responsibility of the parents/guardians to pay for any meal or items their students purchase. A low balance e-mail reminder will be sent out through Titan School solutions when the account is below \$16.00. When a student account is negative, the parents/guardians are alerted via e-mail daily through Titan School Solutions. Once an account becomes negative \$20.00, the CNP Director or kitchen manager will e-mail and/or call parents regarding the negative balance.

Parents or guardians are responsible to keep an active e-mail address with ASFA as well as an active phone number.

The CNP Director will work with ASFA Student Services and the ASFA Financial Officer if there is reason to believe that the student needs additional financial services.

Families with long standing or significant outstanding balances will be referred to the ASFA Financial office for further action. It is the policy at ASFA that student participation in Specialty events and other extra-curricular opportunities will be dependent on financial good standing. Good standing will be defined as all fees paid by due date or a payment plan in place that is current.

All monies collected by CNP will applied to the student meal account balance upon receipt of the funds.

Faculty and staff are not allowed to charge any meal or items.

The Child Nutrition Program cannot recognize bad debt; therefore, any debt at the end of the academic school year must be paid with non-public funds to Alabama School of Fine Arts Child Nutrition Program.